

# IRM Energy & Renewables SIG: Committee Meeting Minutes 27<sup>th</sup> August 2020, 4pm

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**Meeting Chaired By:** Alex Larsen (AL)- Independent      **Type of meeting:** Management Committee  
**Location:** Virtual (via Go To Meeting)

**Attendees:** Sean Gotorra (SG) – QAPCO      **Secretary:** Nicola Crawford (NC)  
Mike Stark (MS) – Independent  
Rahat Latif (RL) – Qatar Gas  
Rijk van Andel (RA) – Nawah Energy  
Rashad Zakieh (RZ) – Saudi Aramco  
Grant Griffiths (GG) - Independent

**Apologies:** Lisa Khan (LK) - Shell

## Minutes

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**Agenda item:** Overview of Meeting Agenda and Agreement to record the meeting      **Presenter:** Alex Larsen

### Discussion:

AL welcomed all attendees and asked that committee members approve the meeting being recorded – everyone agreed. AL provided an overview of the meeting agenda as follows:

- About the Energy SIG activities
- Introducing the SIG committee members
- Assigning roles for committee members
- Setting expectations for future committee meetings
- Agree next meetings

Action items	Person responsible	Deadline
✓ Meeting recording to be used to document the meeting minutes	Nicola Crawford	TBA

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**Agenda item:** About the Energy SIG Activities – Aims and Objectives      **Presenter:** Alex Larsen

### Discussion:

AL provided a summary of previous SIG activities such as the "Fueling the Debate" publication put out in 2019 and stated that the SIG should produce more publications like this. A summary of the following was made in terms of aims of the SIG:

- Inspire
- Learn
- Engage
- Research
- Collaborate

Initiatives for this year include working with the other IRM SIGs and all Chairs meeting (Chair of IRM RIGs and SIGs) as well as growing the membership of the Group and converting non IRM SIG members to members of the IRM.

AL introduced existing committee roles:

AL SIG Chair,  
GG Deputy Chair,  
NC Secretary, and  
the IRM support team – Victoria Robinson: Marketing, Rory Poole: SIG and Event Organiser, Juliet Kamese: SIG and Event Organiser.

AL gave an example of publications developed by Committee members such as “Fuelling the Debate” in 2019 and the more recent publication authored by GG which looks at the challenges and the future of energy including the role of risk management. The latest SIG publication started off as a Covid related piece of work but was extended when it was identified the challenges went beyond Covid-19. Publication downloads for this SIG are quite high compared to average for other SIG publications (400 downloads for “Fuelling the Debate” vs average of 200). High level of interest.

Had a recent SIG event in April with external speakers and AL gave an overview of the agenda which was focused on Covid -19 and future challenges across the industry.

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**Agenda item:** Introducing the SIG committee members **Presenter:** AL

**Discussion:** AL stated that the committee up until now had been run by himself and GG and he welcomed the active contribution now from all committee members. Each committee member introduced themselves in terms of their location, current position and focus, experience, and expectations of the committee.

**Conclusions:**

The following are the key themes from the introductions:

Committee members are in GCC, Europe, UK, and Turkey. Experience spans Oil and Gas, Nuclear Energy, Renewables, Strategy, ERM, Construction, energy trading, health, safety and financial risk management

Key expectations included:

- Produce useful; material that have a value add and are thought provoking
- Good quality output
- Focus on energy sector holistically, not just oil and gas
- Diversity of thought and perspective
- Be creative as risk managers.

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**Agenda item:** Assigning Roles for Committee members **Presenter:** AL

**Discussion:**

AL outlined the roles and objectives and highlighted specifics for some of the roles. It was agreed the number and scope of the roles are adequate. Questions such as what the difference between Special Events and Networking Events is, were discussed and explained. The various committee roles were discussed, nominations made and assigned.

Roles:

- a) **Thought Leadership** – including Content Creation, engaging members to write articles, liaising with the IRM to ensure timely delivery of agreed articles and following up with members/authors. AL & SG commented: Everyone is responsible for content creation; NC indicated she can help with liaison with other IRM groups **RZ nominated, agreed.**
- b) **Major Publications** - Project Managing the release of an annual thought leadership publication. Managing contributors, internal & external, research, etc. AL commented: The role is about facilitation and co-ordination; all members of the SIG can contribute but this role is to ensure it happens. AL also commented LK may be interested, need to check. SG agree to head this. **SG nominated, agreed.**
- c) **Special Events** – Organising special events (annual or one-off events). AL commented: this might be organising an annual event, for example, a little heavier than (d). **RA nominated, agreed.**
- d) **Networking Events** – Organising Networking events for the members of the SIG (Quarterly) AL commented: these are regular events and the frequency for these needs to be decided. **RA nominated, agreed.**
- e) **Members** – Working on initiatives to bring in more members. **SG nominated, agreed.**
- f) **Strategy & Initiatives & collaboration with other industry bodies** - etc. AL commented: RA has Nuclear industry experience, which is useful, and may want to help. **MS nominated, agreed.**
- g) **Liaison with IRM RIGs and SIGs** – identify synergies, etc. AL commented: for example, the Scottish RIG has a big membership in Aberdeen, also Saudi Arabia and Qatar, and might be useful to liaise with. **RL & NC nominated, agreed.**

Question was asked by NC: Define the roles of the Chair, Deputy Chair and Secretary. GG outlined the role of Deputy Chair, GG concluded the role is supporting the various portfolio holders (e.g.: Special Events, Major Publications), and the Chair and Secretary. AL further reiterated the work to date by the Deputy and Chair in getting this committee formed, it was difficult and having a Committee is important in making it work, AL thanked all for joining and accepting the roles. More detailed role descriptions will be issued.

RZ will define Thought Leadership further, others to provide additional outlines.

### Conclusions:

The following roles were assigned to the following committee members:

- Thought Leadership – RZ (RL & NC to help with co-ordination across SIGs and RIGs)
- Major Publications – SG (with support from GG & AL)
- Special Events – RA (with support from GG)
- Networking Events – RA (with support from GG)
- Members – SG (with support from AL / GG)
- Strategy & Initiatives: Liaison with other industry bodies – MS (& RA)
- Liaison with IRM RIGs & SIGs – NC / RL

Action items	Person responsible	Deadline
✓ Additional scope outlining the key objectives for each of the roles to be drafted by each role leader.	All	Prior to next meeting
✓ Finalise role descriptions (after input from each office holder)	AL, GG, NC	TBA (dependency on above)
✓ Issue contact list to all	GG	Completed

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**Agenda item:** Setting expectations for future committee meetings      **Presenter:** All

### Discussion:

AL: What do we want to achieve at the Committee Meetings? RL, NC commented. RL articulated the Committee meetings should focus on the agenda, based on the 6 to 12-month plan (e.g.: IRM Magazine articles; meetings; events).

The structure and frequency of meetings was discussed, and it was agreed that these should align to the SIGs annual schedule of activities as this will also drive the agenda. The next 6 to 12 months of activities should be agreed so meeting schedule and agenda can be agreed in advance. It was agreed that this should be done at the next meeting.

Committee members will define the plan and activities for the next year at this next meeting, with the intent of holding the next meeting towards the end of October / early November 2020.

Note it was agreed to not hold meetings at the end of a quarterly cycle to avoid conflicts with work commitments

**Conclusions:**

It was agreed to have the next meeting early October to consider and agree the schedule of activities for the next 6 to 12 months and next SIG meeting.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Send several proposed dates to schedule next meeting	NC /AL/GG	25 September 2020

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**Agenda item:** Next Committee Meeting Date **Presenter:** All

**Discussion:**

See above

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